**Ouray Ice Park Advisory Team By-Laws**

**Revised April 9, 2024**

**I. Charter** As per the October 2, 2023 Agreement between the City of Ouray and Ouray Ice Park, Inc. (OIPI) – (the Parties), an Ice Park Advisory Team (IPAT or Team) is defined. The IPAT is a group of persons committed to the best interests of the Ouray Ice Park.

**II. Purpose** The IPAT is to provide an informal venue for the Parties and interested persons to discuss various issues concerning the Ouray Ice Park in good faith, including management, operations, usage, capital planning, long-term strategic planning, succession planning, sustainability, mission, vision, values, recreational interests, commercial interests, economic impact, and similar topics, as well as any disputes concerning operations of the Ice Park by OIPI. The output of the IPAT shall be advisory to and nonbinding on Ouray City Council and/or the OIPI Board.

**III. Membership** The IPAT shall comprise four (4) Core Team Members, including 1) a member of Ouray City Council, 2) the City Administrator, 3) a member of the OIPI Board, and 4) the OIPI Executive Director, plus five (5) At-large Members invited by mutual agreement of the Core Team Members. The four Core Team Members may agree to invite additional At-large Members, advisors, consultants, or observers to participate.

The Core Team Members are appointed by Ouray City Council and the OIPI Board, and serve at the pleasure of the appointing party. At-large Members invited by the Core Team Members will be asked to serve a two-year term, can serve additional two-year terms, and may be removed for cause by agreement of the Core Team Members.

**IV. Meetings** The IPAT shall meet in Open Session no less frequently than quarterly with advance notice to and attendance by the public. Additional work sessions, which may be open to the public or attended only by the Team, may be scheduled by agreement of the Core Team or if requested by either the OIPI BoD or Ouray City Council. Meetings shall generally last about two hours, and be held at a place and on a date to be announced in January, April, August, and October, beginning at 5:30 pm.

Discussion to obtain consensus will be the prevailing process used at meetings. The Team output may include analysis, recommendations, or action requests to City Council or OIPI, any of which may be characterized as unanimous, “sense of the Team,” or majority with minority opinion. All members are expected to attend all meetings and prepare as needed for the agenda. The informal Team functions do not require quorum, voting, committee or other structure. The IPAT Core Team may charter subsidiary Working Groups for objectives requiring significant development or intensive deliberation.

**V. Officers** The Core Team Members will agree on the IPAT’s Chairperson. The duties of the Chairperson include: developing an agenda with the Team for all meetings; distributing the agenda as appropriate to the attendance (email for IPAT-only work sessions, public site for Open Sessions) at least 72 hours before meetings; communicate with Ouray City Council, the OIPI Board, and any other organization as appropriate for purposes of and on behalf of the Team; and drive any other indicated public outreach.

**VI. Reports** The Chairperson will work with any Member(s) designated to take meeting notes to produce and distribute minutes to participants for all meetings within 72 hours. Core Team Members will keep the Parties advised of progress and the Team will report further as requested by the City or OIPI. Any Working Groups chartered will report out to the IPAT at appropriate intervals.

**VII. Adoption** By-Laws were agreed by the Core Team members, approved by both the City and OIPI, and adopted by the Team on September 12, 2018. This revision conforms the By-laws with the current Management Agreement and practices.