

Ouray Ice Park Advisory Team By-Laws

I. Charter As per the June 1, 2018 Agreement between the City of Ouray and Ouray Ice Park, Inc. (OIPI), the Parties, an Ice Park Advisory Team (IPAT or Team) is defined. The IPAT is a group of persons committed to the best interests of the Ouray Ice Park.

II. Purpose The IPAT is to provide an informal venue for the Parties and any interested persons to discuss various issues concerning the Ouray Ice Park in good faith. Topics for discussion may include management, operations, usage, capital planning, long-term strategic planning, succession planning, sustainability, mission, vision, values, recreational interests, commercial interests, economic impact and similar topics. The IPAT shall also be a venue to help manage disputes, disagreements and unforeseen issues as they arise. The output of the IPAT shall be advisory to and nonbinding on the Parties.

III. Membership The IPAT shall comprise four (4) Core Members, including 1) a member of City Council, 2) the City Administrator, 3) a member of the OIPI Board and 4) the OIPI Executive Director, and three (3) At-large Members appointed by mutual agreement of the Core Members. The four Core Members may agree to invite additional At-large Members, advisors, consultants or observers to participate.

The Core Members are appointed by Ouray City Council and the OIPI Board and serve at the pleasure of the appointing Party. At-large Members appointed by the Core Members will be asked to serve for one (1) two-year term except that, to allow for continuity by staggering subsequent transitions, initial terms shall be two and three years. At-large members can serve one (1) additional two-year term by agreement of the Team and may be removed for cause by agreement of the Core Members.

IV. Meetings The IPAT shall meet in Open Session no less frequently than quarterly with advance notice to and attendance by the public. Additional work sessions, which may be open to the public or attended only by the Team, may be scheduled by agreement of the Team or if requested by either the OIPI BoD or Ouray City Council. Meetings shall generally last about two hours and be held at a place and on a date to be announced in August, October and April at 5:30 pm, and January at 7:00 pm.

Discussion to obtain consensus will be the prevailing procedure used at meetings. The Team output may include analysis, recommendations or action requests to City Council or OIPI, any of which may be characterized as unanimous, "sense of the Team" or majority with minority opinion. The informal Team functions do not require quorum, voting, committee or other structure. All members are expected to attend all meetings and prepare as needed for the agenda.

V. Officers The Core Members will agree on a Team Chairperson. The duties of the Chairperson include: developing an agenda with the Team for all meetings; distributing the agenda as appropriate to the attendance (email for IPAT-only work sessions, public site for Open Sessions) at least 72 hours before meetings; communicate with Ouray City Council, the OIPI Board and any other organization as appropriate for purposes of and on behalf of the Team; and drive any other indicated public outreach.

VI. Reports The Chairperson will work with any Member(s) designated to take meeting notes to produce and distribute minutes to participants for all meetings within 72 hours. Core Members will keep the Parties advised of progress and the Team will report further as requested by the City or OIPI.

VII. Adoption By-Laws were agreed by the four (4) core members, approved by both OIPI and the City, and adopted by the Team on September 12, 2018.